

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
CEU APPLICATIONS COMMITTEE MINUTES
October 10, 2025**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on October 10, 2025.

MEMBERS PRESENT

Charles Pemberton
Denise Hutchins

DPL STAFF

Robert Brossart, Board Administrator

MEMBERS ABSENT

LEGAL COUNSEL

Sara Janes, OLS

OTHER

CALL TO ORDER

Denise Hutchins called the meeting to order at 1:02pm.

APPROVAL OF MINUTES

Charles Pemberton made motion to approved the September 12, 2025 minutes

CEU APPLICATIONS

Sara Janes requested the Committee enter closed session, pursuant to KRS 61.810(1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss CEU applications. So moved by Charles Pemberton, seconded by Denise Hutchins, which carried. The committee entered closed session at 1:05pm.

Charles Pemberton made motion to leave closed session at 1:30pm. The second by Denise Hutchins, was carried. No action was taken during closed session.

#14 - Deferred for more information on what code of ethics is being used for training.

#15 - Deferred for more info on topic and copy of agenda.

#17 - Deferred for more info on additional hour.

Committee held discussion on CEU application process and regulation wish-list/ ideas.

- Cost changes
- Learning objectives for profession applying.
- Requirement for in-person or synchronous trainings.
- Information on individual CEU renewal time-frame.

Charles Pemberton made motion to approve recommendations of the approve, deny, and deferred CEU applications. Seconded by Denise Hutchins. Motion carries.

ADJOURN

Charles Pemberton motioned to adjourn at 2:06pm, seconded by Denise Hutchins. Motion carried.