

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS**  
**CEU APPLICATIONS COMMITTEE MINUTES**  
**October10, 2025**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on October 10, 2025.

**MEMBERS PRESENT**  
Charles Pemberton  
Denise Hutchins

**DPL STAFF**  
Robert Brossart, Board Administrator

**MEMBERS ABSENT**

**LEGAL COUNSEL**  
Sara Janes, OLS

**OTHER**

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**CALL TO ORDER**

Denise Hutchins called the meeting to order at 1:02pm.

**APPROVAL OF MINUTES**

Charles Pemberton made motion to approved the September 12, 2025 minutes

**CEU APPLICATIONS**

Sara Janes requested the Committee enter closed session, pursuant to KRS 61.810(1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss CEU applications. So moved by Charles Pemberton, seconded by Denise Hutchins, which carried. The committee entered closed session at 1:05pm.

Charles Pemberton made motion to leave closed session at 1:30pm. The second by Denise Hutchins, was carried. No action was taken during closed session.

#14 - Deferred for more information on what code of ethics is being used for training.

#15 - Deferred for more info on topic and copy of agenda.

#17 - Deferred for more info on additional hour.

Committee held discussion on CEU application process and regulation wish-list/ ideas.

- Cost changes
- Learning objectives for profession applying.
- Requirement for in-person or synchronous trainings.
- Information on individual CEU renewal time-frame.

Charles Pemberton made motion to approve recommendations of the approve, deny, and deferred CEU applications. Seconded by Denise Hutchins. Motion carries.

**ADJOURN**

Charles Pemberton motioned to adjourn at 2:06pm, seconded by Denise Hutchins. Motion carried.